

RENTAL REQUIREMENTS

The information you provide on the application plays a big part of approval or disapproval of the application. Please make sure you review the following before you turn in your application.

1. You must be able to show verifiable income of three times the monthly rent. Employed individuals must provide W2's or Pay Check Stubs, Self-Employed individuals must provide the most current Tax Return.

We do accept Housing Choice Voucher Programs. You must be able to show verifiable income of three times your portion of the monthly rent or \$1500 minimum income, whichever is greater. Employed individuals must provide W2's or Pay Check Stubs, Self-Employed individuals must provide the most current Tax Return.

2. Credit History must be acceptable with No Rental Judgements, No Rental Collections, No Evictions. We do not accept any Bankruptcies that are less than 1 year from discharge date.
3. Rental History must be verifiable (current or past) with No Evictions, No Complaints, and good payment history.
4. Maximum occupancy of two persons per bedroom, plus one person.
5. Rottweilers, Pit-bulls, Chows, or Cats are not allowed. Assistive Animals are welcome and must be disclosed with Documentation.
6. The Application Fee is \$60 per person that is applying. The Application Fee is Non-Refundable and can be made payable by Cash or Money Order.
7. If approved, the Security Deposit is due immediately, payable in Cashier's Checks or Money Orders. The Security Deposit is Non-Refundable until the Lease is signed and tenant takes possession of the property. At that time the Security Deposit becomes a refundable deposit as outlined in the Lease. The first month's rent or any prorated rent must be paid in the form of a Cashier's Checks or Money Orders at Lease Signing. Property remains Available until Deposit is Paid.
8. A free copy of the Landlord Tenant Act is available at www.housing.az.gov
9. Fair Housing Policy – It is unlawful and a violation of company policy to discriminate against any person based on race, color, religion, sex, national origin, familial status, or disability, to refuse to show, rent, negotiate, or otherwise make unavailable any rental unit.
10. The application must be signed in front of an H&H Management, Inc agent or you may have it notarized. A copy of a valid government picture ID is required.
11. You must maintain Renters Insurance throughout your lease, with H&H Management Inc listed as an Interested Party.
12. When you move into property, it is your responsibility to verify the smoke detectors are operational and to maintain fresh batteries throughout your lease term. If you find one is malfunctioning, please call our office and place a work order to have them looked at.

X-----
sign

Updated: 05/18/2023

date



APPLICATION FOR RESIDENCY at _____ Desired Date of Occupancy: _____
Property Address

H & H Management, Inc
3581 W Northern Ave, Ste 12, Phoenix, AZ 85051
Phone 602 841-2300, Fax 602 841-1422

Fee Paid _____

Approved/Denied by: _____

APPLICANT

Last Name _____ First _____ Middle _____

Social Security # _____ Birthdate _____ Driver's License # _____ State _____

Phone # _____ Email Address _____

Pets? _____ Description + Breed _____

Assistive Animals? _____ Description + Breed _____

Current Address: _____

Name of Landlord: _____ Landlord Phone# _____

Residency Dates: From _____ To _____ Monthly Rent _____

Current Employer: Company Name _____ Supervisor _____ Phone# _____

Address: _____ Position _____

Employment Dates: From _____ To _____ Monthly Income _____

Other Income (Please submit verification). Please list any SSI ,Pension, Disability, Student Grants, Dividends, ETC

Name _____ Amount _____ Type of Income _____

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Have you ever filed Bankruptcy? _____ If yes when? _____ Have you been evicted from a rental property? _____

Have you ever been convicted of a crime(Other than minor trannic) _____ ?_How is your credit? _____ FICO Score _____

Vehicles:
Type _____ Make _____ Model _____ Year _____ Color _____ Plate # _____ Exp Date _____ State _____

Type _____ Make _____ Model _____ Year _____ Color _____ Plate # _____ Exo Date _____ State _____

Others to occupy the Resident:

Name	Relationship	Date of Birth
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Reference: Name _____ Relationship _____ Phone _____

In Case of Emergency, Notify _____ Relationship _____ Phone _____

All information given in my application for residency is true and complete, H & H Management, Inc. is hereby authorized to make any investigations deemed necessary to approve my application for residency. Such investigations include, but are not limited to resident history, employment history and credit history, The information may be given to the owner or Owner's agent of the property we are applying for. The \$60 application processing fee is non-refundable.

Applicant's Signature _____ Date _____

**"WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX OR NATIONAL ORGIN"
FAMILIAL STATUS, OR DISABILILTY**

